



Four Rivers Vector Control District
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Meeting Minutes – September 20th, 2023

Opening: Meeting was called to order at 6:09 p.m.

Present:

Rodney Dieckhoff, Board President
Lawrie Dieckhoff, Treasurer
Eva Wild, Board Member
Duncan Atwood, Board Member
Amy Varner, Board Member
Sierra Dieckhoff, Office Manager

Guests:

No guests/public were present.

Absent:

No board members were absent.

Approval of Minutes:

- 1st approval – Rodney Dieckhoff
- 2nd approval – Lawrie Dieckhoff

Business from previous meeting:

- a. Approved employees to attend NWMVCA Annual Conference in Whitefish, MT in October 2023.
 - 1st approval – Rodney Dieckhoff
 - 2nd approval – Duncan AtwoodDuncan Atwood made a motion for employees attending to invite their spouses/families, Lawrie Dieckhoff 2nd the motion.
- b. Insurance Quotes – SDIS
 - i. Insurance quotes were distributed to board members and they will finalize a decision at next board meeting.
- c. Discussed bonuses for returning employees mentioned at previous meeting.
 - i. Board decided to table the bonuses for employees until the budget and financials have been sorted.
- d. Storage Unit – Board President has removed our belongings.
 - i. Documents and files that were in the storage unit need to be gone through and secure shredded if no longer needed.
 - o Free shred days at First Interstate bank is an option for shredding.

- e. Board Meeting Schedule
 - i. Proposed schedule to go into effect once financials/district are in a better operating state – Rodney Dieckhoff made a motion to keep monthly meetings for the time being until all issues are resolved, Duncan Atwood 2nd the motion.
 - o Proposed schedule: Meet one time per month during peak season (April – September) and twice during off season, 1 meeting in December and 1 meeting February.

Treasurer's Report: In the process of being updated.

1st approval – Rodney Dieckhoff

2nd approval – Duncan Atwood

New Business:

- a. Review SROA & FRVCD Contract for mosquito abatement
 - i. Board made motion to increase mosquito abatement services contract by 5% for the 2024 season.
 - 1st approval – Rodney Dieckhoff
 - 2nd approval – Eva Wild
- b. Move LGIP account to First Interstate bank
 - i. Indexed Money Market account

Future Agenda Items:

- a. Changing district budget from a 2-year budget to 1-year budget.

Adjourn Meeting: Meeting was adjourned at 7:25 p.m.