



Four Rivers Vector Control District
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Meeting Minutes – August 21st, 2024

Opening: Meeting was called to order at 6:01 p.m. on August 21st, 2024.

Present:

Rodney Dieckhoff, Board President
Lawrie Dieckhoff, Treasurer
Eva Wild Crain, Board Member

Guests:

1 Guest Present

Absent:

Duncan Atwood, Board Member
Amy Varner, Board Member

Approval of Minutes:

Meeting Minutes for June 26th, 2024:

- 1st approval – Rodney Dieckhoff
- 2nd approval – Lawrie Dieckhoff
- All board members were in favor.

Meeting Minutes for July 17th, 2024:

- 1st approval – Rodney Dieckhoff
- 2nd approval – Lawrie Dieckhoff
- All board members were in favor.

Treasurer's Report:

- 1st approval – Eva Wild Crain
- 2nd approval – Rodney Dieckhoff
- All board members were in favor.

Manager's Report:

Rodney read the manager's report and there were no questions or comments.

Old Business:

- a. Neutral 3rd Party Wage Evaluation
 - a. HR Answers can provide companies to perform 3rd party wage analysis. Rodney will reach out to request companies and price quotes.
- b. Purchasing vehicle(s)
 - a. Board approved Myles to begin searching for and to purchase a vehicle at his discretion within the designated budget.
- c. Board Member Training on September 24th with SDAO. Board was encouraged to attend if able to gain knowledge on Board Relations, Expectations, and Ethics.
- d. Bylaws and Policy Manual –
 - a. Board needs to review and discuss and agree on the re-written policies. Policies were re-written using a template from SDAO. Once agreed upon we will send the draft copies to be reviewed by SDAO/HR Answers and attorney if warranted.

New Business

- a. Insurance and Bylaws Questions:
 - a. Bringing Child to Work – Child is covered under general liability policy just as anyone from public is covered.
 - b. Working from home – General Liability policy also covers employees working from home/field.

Future Agenda Items:

- a. Wage increase for Office Manager –
 - a. Discussion was tabled until further notice. Rodney explained that we (the board) cannot specifically ask or single out any employee of the district about their specific wage unless the discussion is regarding the district manager who the board directly oversees. The district manager is responsible for all other wages as long as it is with the parameters and/or the budget. The board can only discuss positions and wage parameters.

Next meeting scheduled: October 16th, 2024, at 6 p.m.

Adjourn Meeting: Meeting was adjourned at 6:56 p.m. on August 21st, 2024.

UNAPPROVED MINUTES - DRAFT