



Four Rivers Vector Control District
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Meeting Minutes – August 22nd, 2023

Opening: Meeting was called to order at 6:01 pm by Board President, Rodney Dieckhoff.

Present:

Rodney Dieckhoff, Board President
Lawrie Dieckhoff, Treasurer
Eva Wild, Board Member
Duncan Atwood, Board Member
Sierra Dieckhoff, Office Manager

Absent:

Amy Varner, Board Member

No guests/public were present at the meeting.

Approval of Minutes:

Minutes from the previous meeting were unanimously approved and distributed.

Business from previous meeting:

Treasurer's Report: In the process of being updated.

- 1st approval – Rodney Dieckhoff
- 2nd approval – Lawrie Dieckhoff

New Business:

- Office manager and president updated board on district progress to getting district back on track.
- Board approved to get cell phone through Verizon as a secondary phone to the office phone.
 - 1st approval – Lawrie Dieckhoff
 - 2nd approval – Duncan Atwood

Board also discussed evaluating cell phone stipend for Myles and other seasonals.

- Board would like to look into additional viable insurance options. Office Manager, Sierra to get insurance quotes to present at next meeting.
 - 1st approval – Rodney Dieckhoff

2nd approval – Duncan Atwood

- Discussed bonuses – previous operations manager provided end of season bonuses for returning employees. Board to decided on amounts and when employees shall receive bonuses at next meeting.
- Board discussed creating a regular meeting schedule – need to look into SDAO requirements for when and how often meetings need to be held.
- Storage Unit – previous office manager had storage unit to hold business documents. Board decided to get rid of storage unit and store documents in totes in shop.
- Employees attending Northwest Mosquito and Vector Conference in Whitefish, MT in October 2023 and SDAO conference in Seaside, OR in February 2024.

Board discussed and will approve or deny at next board meeting.

Adjourn Meeting: Meeting was adjourned at 7:33 pm.